

www.binspireddance.com

H A N D B O O K
2 0 2 4 - 2 5

B I N S P I R E D D A N C E S T U D I O H A N D B O O K

Embrace Growth, Move to Excellence





OUR MISSION

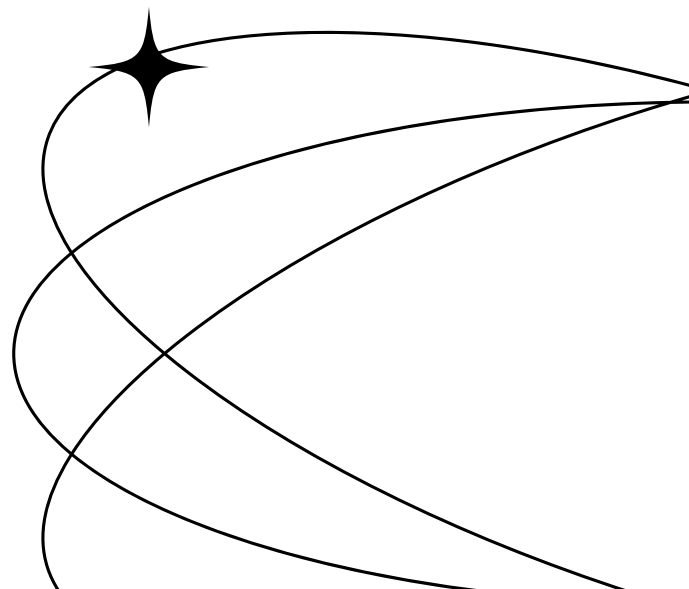
At B Inspired Dance Studio, we believe that movement has the ability to inspire all. We believe in facilitating a healthy environment where people are able to create, discover and grow as individuals within a team. We use an integrated approach to building powerful dancers that involves improving technique and performance while emphasizing the importance of strong character. We believe that great dancers have passion for the art, commitment to meeting their potential and gain inspiration from a positive community. As such, B Inspired Dance Studio is committed to bringing together bright individuals who are passionate about inspiring others through movement.

ABOUT B INSPIRED DANCE STUDIO

Established in 2014, B Inspired started small, with only a few students and has grown to a multi-skill level dance studio with recreational classes, a performance company, and four competition teams. Our professional instructors are committed to providing an exceptional dance education, in a positive, supportive and safe environment.

FIND ANSWERS & INFORMATION HERE

- 03 Welcome Letter
- 04 Contact Info & Communication
- 05 Registration
- 06 Important Dates
- 07 Tuition/Accounting
- 08 Dress Code
- 09 Attendance
- 10-11 Code of Conduct
- 12-14 Class Descriptions
- 15 Safety
- 16 Overview & Thank You



WELCOME



We are so excited to welcome you to our family at B Inspired Dance Studio. Our team is thrilled to see familiar faces return, and welcome new dancers to join our community.

We have created this one stop shop of a handbook to hopefully answer any questions you have and make the transition into the season run smoothly. If you have any additional questions, please don't hesitate to reach out!

We are looking forward to another excellent year of dance with you!

Chelsea & B Inspired Dance Studio Staff



CONTACT INFO & COMMUNICATIONS

Main Studio Address:
N78W14595
Appleton Ave.
Menomonee Falls, WI 53051

Office/Desk hours vary
Email is the best way to contact us!



All studio closures due to weather, etc will be communicated via email, posted on our website and on social media.

CONTACT US

Email: b.inspireddance@gmail.com

Find us online: www.binspireddance.com



b.inspireddance



www.facebook.com/Binspireddance/



REGISTRATION

We encourage all students to try a variety of dance styles. Please contact the office via email if you would like some class suggestions or would like to try a new class. We will happily accomodate as best as we can, provided the classes are not at capacity.

NEW & RETURNING STUDENTS SHOULD COMPLETE THESE STEPS:

STEP ONE

Log in or create a new account with dance studio pro.
Log in link available on our website:
www.binspireddance.com

STEP TWO

Select the class options you would like to register for.

STEP THREE

Enroll in the auto-pay feature - this is required to register. Pay your online registration fee.

Fee for 1st Child: \$30

Fee for 2nd Child: \$20

Fee for any additional children: \$15

Balance must be at \$0 & auto-pay must be added to complete registration.

IMPORTANT DATES

SEPTEMBER 9TH

First day of Fall Session



OCTOBER 24TH-30TH

Halloween Dress Up Week

Dancers are encouraged to dress up for class in their Halloween costume (as long as they are able to safely move in it) or an old dance costume.

OCTOBER 31ST

Halloween - Studio Closed

NOVEMBER 27TH-28TH

Thanksgiving Break - Studio Closed

DECEMBER 1ST

Current Student Spring 2025 RSVP due

DECEMBER 12TH

Last day of Fall Session

DECEMBER 16TH OR 17TH

Fall Showcase at Germantown PAC

DECEMBER 16TH - JANUARY 5TH

Studio Closed - winter break

JANUARY 6TH

First day of Spring Session

MARCH 24TH - 28TH

Spring Break - Studio Closed

APRIL 21ST

Easter Break - Studio Closed

MAY 15TH

Last day of Spring Session



TENTATIVE SPRING RECITAL DATES:

May 19th-21st Father Daughter
Rehearsals

May 27th Dress Rehearsal

May 28th Photo Day

May 30th & 31st Shows

Additional information on recital
will be sent out via email.

TUITION

HOURLY TUITION

30 min.	\$7.00
45 min.	\$10.50
1 hour	\$14.00



OTHER NOTES

If you need to withdraw from a class, request to do so must be submitted in writing.

The account will be charged for the remainder of that month. Starting the following month, they will no longer be held financially responsible for future tuition.

ACCOUNT NOTES

Account balances are due on the 1st of the month. All accounts must have active banking information on file for them to stay active.

There is a fee added to all credit card, paypal and ACH payments. If you want to pay by cash or check, you must bring it to the office BEFORE the 1st.

B Inspired Dance Studio understands when life happens and you can't make it to class. We ask that you log your absence in the portal to give us a courtesy email 24 hours in advance to notify us of missed classes. Should we receive notification before the class has begun, you will not be charged for your missed class. Students will be held financially responsible for all no call, no shows.

If missing payment for more than 4 classes, students are required to sit out and not participate until payments are made. Late fees will be applied to all outstanding balances.

DRESS CODE

Dancewear and dance shoes can be purchased in our office. We also have some fun studio gear! Please ensure that all parts of your child's attire are clearly labeled.

Hair MUST always be pulled back tightly in a pony tail, bun or braid.

Ballet dancers must wear ballet shoes, tights and a leotard. Any color is allowed except for Mini/Junior Competition Team.



Ballet

Hip Hop dancers must wear clean tennis shoes and baggy clothes

Hip Hop

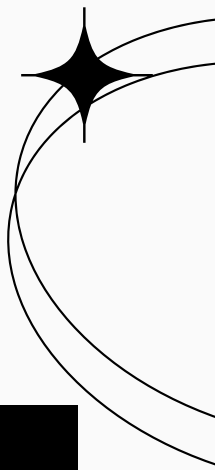


Many dance classes require tight-fitting clothing. This could be any combination of shirts, crop-tops, shorts or pants.

Tutu's & Tumbling,
Lyrical, Tap, Jazz,
Leaps/Jumps/Turns



ATTENDANCE



Your child's attendance in class is very important to their peers and our teaching staff. It is commitment for you to ensure your child attends their classes on time each week and attends all lessons planned for them. Not only do absences impact the routines we create, it also impacts the social and confidence-building principles we work hard to foster in each age group.

If you know ahead of time that your child will be absent due to holidays/vacations, commitments, or school trips, please let us know ahead of time so the class impact is minimal.

If your child is too unwell to attend class, we ask that you inform us by logging the absence in your parent portal and sending us an email to let the instructors know.

Any absences that are communicated 24 hours ahead of class time will be



CODE OF CONDUCT

To ensure the smooth, safe running of B Inspired and create an enjoyable experience for all, we want to share our studio rules and expectations.

We reserve the right to dismiss or take disciplinary action against those who have breached our Code of Conduct.

FOOD & DRINK

No food or drink in the studio rooms, only in break room spaces. You can bring water bottles, if it has a tight lid. Students are not permitted to chew gum. Please throw away your trash and clean up any mess you make.

FLOORS

Please do not wear street shoes on the dance floors. Only dancers and instructors on the dance floors. Please remove street shoes at the door.

TIME

Please make sure your dancers arrive 5 minutes early and are ready to dance. Please pick up your dancers on time as respect for our staff.

PROPERTY

Any student damaging or destroying studio property will be promptly dismissed.

CODE OF CONDUCT

HYGIENE

Just a reminder as dancers are working hard in large groups, we ask that they wear deodorant and wash your dance clothes often.

DRESS CODE

Please refer to our dress code page in this handbook. Dancers should wear proper dance attire, and have their hair neatly pulled back away from their face. Proper dance shoes are required, unless otherwise instructed. If not dressed appropriately, students will be asked to sit out of class and will not be reimbursed. Repeated failure to dress appropriately may result in termination of enrollment.

BEHAVIOR

Proper language and good behavior are required at all times. A disruptive student will be asked to leave class and/or B Inspired Dance Studio and a parent/guardian will be notified. In the rare case of a parent or student showing disrespect or defamation to any parent, staff member, or student, a meeting will be called and dismissal may be considered at the discretion of the studio owner. Physical, mental, emotional or cyberbullying will not be tolerated and may result in dismissal from the studio. Accounts will NOT be prorated or refunded for dismissal.

PERSONAL ITEMS

B Inspired takes no responsibility for any stolen or misplaced property on the studio premises, or at any performance outside of the studio. We encourage families to avoid bringing valuable items into the studio where possible. If items are left at the studio, please check the lost and found.



CLASS DESCRIPTIONS

TUTU'S & TUMBLING

Students will learn coordination, balance and rhythm in a fun-filled, creative movement environment. beginner level tumbling will be included in this class. Students will need ballet shoes.

Ages 18 months - 3 years old

30 minutes. \$7.00/class

3-4YR BALLET/TAP COMBO

Students will learn coordination while learning basic ballet and tap steps all while having fun with creative movement. Students will need ballet and tap shoes.

Ages 3-4 years old

45 minutes. \$10.50/class

PRESCHOOL POMS

Students will learn the basic technique of poms while working on coordination, musicality and having fun! Students will need jazz shoes.

Ages 3-5 years old

30 minutes. \$7.00/class

5-9YR BALLET/TAP COMBO

Students will learn coordination and rhythm while learning ballet and tap technique. Students will need ballet and tap shoes.

Ages 5-9 years old - split into appropriate level/age class

30 minutes ballet, 30 minutes tap. \$14.00/class

BEGINNER JAZZ

Students develop coordination while learning jazz technique, being creative and having fun. Students will need jazz shoes.

Ages 6-9 years old

30 minutes. \$7.00/class



CLASS DESCRIPTIONS

BEGINNER HIP HOP

Students will learn body placement, musicality, rhythm, stylization, and technique, all while doing appropriate dances.

Ages 5-8 years old

30 minutes. \$7.00/class

MIX IT UP

Students learn techniques of Pom, Jazz and Hip Hop while having fun in an upbeat class! Students will need jazz shoes.

Ages 5-9 years old - split into appropriate level/age class

45 minutes. \$10.50/class

PRE-POINTE & POINTE

This class is designed to help dancers work on their ballet technique as well as work on strength and flexibility. Dancers will be evaluated to go up on pointe shoes. Students will need tights, leotard, ballet shoes, and hair in a bun.

Ages 9-15 years old

30 minutes. \$7.00/class

INTERMEDIATE JAZZ

Students will learn the technique and choreography in the style of jazz while working on overall flexibility, balance and coordination.

Ages 10-14 years old

45 minutes. \$10.50/class

INTERMEDIATE LYRICAL

Students will work on lyrical and contemporary technique as well as learn choreography.

Ages 10-14 years old

45 minutes. \$10.50/class



CLASS DESCRIPTIONS

INTERMEDIATE HIP HOP

Students will learn body placement, musicality, rhythm, stylization, and technique, all while doing appropriate dances.

Ages 10-14 years old

45 minutes. \$10.50/class

INTERMEDIATE LEAPS/JUMPS/TURNS

This class is designed for dancers looking to improve their technique, skills and flexibility.

Ages 10-14 years old

45 minutes. \$10.50/class

PERFORMANCE COMPANY

This program is designed for dancers who love to dance and want more opportunities to perform in our community. Dancers will perform at 2-3 community events in the fall and spring, enjoy team bonding and participate in the Menomonee Falls Parades. They will also have exclusive access to other dance studio events. Dancers will learn dances in class that will be performed at both community events and the final annual recital.

Petite - ages 5-6 years old - 90 minutes. \$21.00/class

Rising Stars - ages 7-9 years old - 90 minutes. \$21.00/class

Elite - ages 10-14 years old - 90 minutes. \$21.00/class

For additional information, please check the performance company packet in the parent portal.

COMPETITION TEAMS

Our competitive teams compete in different styles at local and national competitions throughout the season. Auditions are held in July. This includes teams for grades K-12.

For additional information, please check the competition team packet in the parent portal.

SAFETY

With the safety of our families a number one priority, B Inspired Dance Studio is very serious about upholding Child Protection laws and policies. This is a priority within the studio as well as at public performances and in the online arena (website and social media). Please communicate any health or injury concerns in writing, and preferably with a doctors note.

IMAGES & VIDEOS



As part of your registration, you will have to read and sign a media waiver allowing us to proudly use images and video footage of your student for advertising purposes. There is an option to opt out of this.

LOST & STOLEN ITEMS



B Inspired takes no responsibility for any stolen or misplaced property on the studio premises or at outside performances. We encourage our families to avoid bringing valuable items into the studio where possible.

LIABILITY & INSURANCE



You will find within our enrollment "paperwork" a public liability/insurance statement. Please read this document carefully and sign it prior to the commencement of classes so you fully understand the rights and responsibilities of your family and our studio.

MUSIC & COSTUMES



The directors and staff at B Inspired are wholeheartedly committed to ensuring children in all of our dance routines are not subjected to any inappropriate songs or costuming. We avoid songs with sexist, explicit, violent, racist, homophobic, or criminal content. We are committed to age-appropriate costumes that do not project sexuality.



REMINDERS

1 - REGISTRATION:

Registration needs to be done online by YOU at home. We, of course, can help you with suggestions or placements, but you need to register and pay your fees online. If you would like to pay with cash or check to avoid registration fees, please email us and we can arrange this payment process during our office hours.

2 - TIMELY PAYMENT:

You MUST have a current credit card on file or your student will be dropped from classes. If you pay with cash or check BEFORE the 1st... we won't run your card. If at anytime you need to work out a payment plan with us, please don't hesitate to reach out.

3 - KEEP IN TOUCH:

There are many ways to get information from B Inspired Dance Studio. Check your email, parent portal and social media often for news and communication.

*We are so excited to dance with
you this season!*

Thank you